

**THE COAST RTA-WACCAMAW RTA
BOARD OF DIRECTORS MEETING
APRIL 30, 2014
9:00 AM**

Board Present: Bernard Silverman, Chair
Joseph Lazzara, Vice Chair
Ivory Wilson
Lillie Jean Johnson
Katharine D'Angelo
Mickey James
Nicholas Twigg
Gary Loftus

Staff Present: Myers Rollins, General Manager
Julie Norton-Dew, DGM of Finance & Administration – CFO
Felicia Beaty, DGM of Operations – COO
Barbara Blain-Olds, Staff Attorney
Michele Cantey, Public Information Officer
Joe Ponticello – Director of Internal Controls
Pamela Bellamy – Human Resources Manager

Also Present: Bobby Lamb – Coast RTA rider
Tom O'Dare – Myrtle Beach Herald
Michael Valter – WMBF
Lauren Hinnant – WBTW
Craig Conwell – Citizen
Mr. & Mrs. Edward McQueen – Whittemore Magazine
Darrell Eickhoff – CAC and AARP
Jason Rodriguez – The Sun News
David Klugh – WMBF
Abdullah Mustafa - NAACP

In accordance with the Freedom of Information Act (FOIA), the 2014 meeting schedule was provided to the press at the beginning of the 2014 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press, stating the date, time and place of the meeting on Friday, April 25, 2014.

CALL TO ORDER: Chairman Silverman called the meeting to order at 9:00 AM. He welcomed all visitors.

INVOCATION/PLEDGE OF ALLEGIANCE: Rev. Mickey James gave the invocation. The

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Pledge of Allegiance was recited.

ANNOUNCEMENT OF QUORUM/ROLL CALL: Roll call was taken. A quorum was present.

There was a motion and a second to go into Executive Session.

There was a motion and a second to come out of Executive Session. During the Executive Session no action was made and no vote was taken.

Ms. D'Angelo read a letter directed to "Mr. Myers Rollins, Jr., General Manager/CEO, Waccamaw Regional Transportation Authority, subject – termination of employment. Dear Mr. Rollins, Pursuant to Section 5(a)(iii), of the amended and restated employment agreement between the Waccamaw Regional Transportation Authority and Myers Rollins, Jr., The Coast RTA Board of Directors, hereby, gives you notice that your employment with Coast RTA is terminated, without cause, effective sixty (60) days from the date of this letter. We, respectfully, request that you immediately collect your personal belongings and then vacate the premises. We further request that you do not enter any Coast RTA facility unless permission is granted by the chairman of the board. You will receive your regular paychecks until June 29, 2014, and then, you will receive your four (4) month's lump-sum severance pay, plus payment for up to sixty (60) days of earned, but unused, vacation and/or sick days, per Section 6(b) and Section 7 of the agreement referred to above. We also demand that you return all Coast RTA-related keys, credit cards; plus, you must provide us with your username and password for all Coast RTA related web sites and e-mail sites. Regards, Bernard Silverman, Chairman of the Board, Waccamaw Regional Transportation Authority"

There was a move and a second. A voice vote was taken. There were six (6) yeas and two (2) nays (Mr. Wilson and Ms. Johnson). The motion carried.

There was a motion and a second for a short recess.

The meeting was called to order at 10:00 AM.

RECOGNITION OF VISITORS: Bobby Lamb – Coast RTA rider
Tom O'Dare – Myrtle Beach Herald
Michael Valter – WMBF
Lauren Hinnant – WBTW
Craig Conwell – Citizen
Mr. & Mrs. Edward McQueen – Whittemore Magazine
Darrell Eickhoff – CAC and AARP
Jason Rodriguez – The Sun News
David Klugh – WMBF
Abdullah Mustafa - NAACP

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APPROVAL OF MINUTES: It was properly moved and seconded that the minutes from the meetings of March 26, 2014 and April 23, 2014 be approved. There being no questions, a voice vote was taken. No nays being heard, the motion carried.

CITIZENS ADVISORY COMMITTEE: Bo Ives announced that the CAC did not meet, so there's nothing to report.

MONTHLY REPORTS:

Planning & Development: Mr. Silverman announced that there would be no report. Ms. Norton-Dew let him know that there is a resolution that needs to be presented. She explained that the resolution is to approve the Long Range Plan which URS prepared. She is to have the Long Range Plan to Horry County by April 30, 2014.

Operations: Felicia Beaty began by explaining the two resolutions which are being presented for approval. The first is approval of our revised Drug and Alcohol Policy. We have this policy in place to comply with federal regulations regarding drug and alcohol testing. The changes include: an endorsement by the board; the positions that are considered to be safety sensitive; a change in who oversees the testing and serves as the point of contact; we also added new drugs to the list (a copy was distributed to each board member). The changes to this policy are a result of an FTA mandate. The other resolution concerns our EEO (Equal Employment Opportunity) Policy, which basically states that we do not discriminate.

Ms. Beaty then reviewed the ridership for the month of March.

Finance and Administration: Mr. Lazzara began by saying that he had reviewed the financials with Julie Norton-Dew on Monday and there was a correction on Page 2 of 12. She pointed out that there are no resolutions this month. There was a discussion regarding CCU: the contract expired; ridership is down; fares are down; and expenses are down. The pay-back to SCDOT had to be shown in our financials. She also shared that SCDOT will come in and do an audit for the shelter project. The total write-off for the shelters is \$572,233. There was a discussion as to the resolutions that were signed in 2006 regarding the shelters and the pay-back amount increasing after the SCDOT audit of the project. Current ratio is 179%. Mr. Silverman asked about changes to the budget. Ms. Norton-Dew shared that until we hear from the municipalities as to funding, there will not be any changes to the budget. Fare Box Recovery is 15.4%. She also shared that our cash reserves are good through the end of June.

Procurement update: we do not have anything going on at the present.

Bylaws Committee: Ms. D'Angelo announced that Article VII, Section 2, (k) will be changed to read - "Annually develop and administer a board-approved compensation plan, to include wage schedules, fringe benefits, expense reimbursement and related personnel benefit matters." There was a motion and a second to accept the change in the verbiage. A voice vote was taken;

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no nays being heard, the amendment passed.

Fund Development Committee: Mr. James, the committee chair, stated that the committee has not met since its inception. He would like to meet with the committee and the staff.

APPROVAL OF RESOLUTIONS: Ms. Beaty read the following resolutions into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2014-33**

APPROVAL OF LONG RANGE PLAN UPDATE

A motion of the Board of the Waccamaw Regional Transportation Authority adopting the update to the Waccamaw Regional Transportation Authority Long Range Plan.

There was a motion and a second to approve the resolution. There being no questions, a voice vote was taken. No nays being heard, the resolution carried.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2014-34**

APPROVAL OF REVISED DRUG AND ALCOHOL POLICY

A motion of the Board of the Waccamaw Regional Transportation Authority authorizing the General Manager/Secretary-Treasurer to revise the Authority's Drug and Alcohol Policy.

There was a motion and a second to approve the resolution. There being no questions, a voice vote was taken. No nays being heard, the resolution carried.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2014-35**

**APPROVAL OF REVISED EEO (EQUAL EMPLOYMENT
OPPORTUNITY) POLICY**

A motion of the Board of the Waccamaw Regional Transportation Authority authorizing the General Manager/Secretary Treasurer to approve the revised EEO Policy, in accordance with the requirement of DOT/FTA (formerly UMTA) Circular 4704.1.

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There was a motion and a second to approve the resolution. There being no questions, a voice vote was taken. No nays being heard, the resolution carried.

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: The Select Committee on Coast RTA will meet on Monday, May 5, 2014 at 5:30 PM. The luau was moved from May 2nd to May 9th.

EXECUTIVE SESSION: There was a motion and a second to go into executive session to discuss a personnel matter.

There was a motion and a second to come out of executive session. A voice vote was taken; no nays being heard, the board came out of executive session.

Ms. Blain-Olds read the following resolution into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2014-36**

**APPROVAL OF THE DESIGNATION OF AN INTERIM GENERAL
MANAGER/CEO**

A motion of the Board of the Waccamaw Regional Transportation Authority naming its interim General Manager/CEO, effective immediately, in the termination of Myers Rollins, Jr. as its General Manager/CEO.

Background:

On April 30, 2014, the Board of Directors terminated its General Manager/CEO, Myers Rollins, Jr. to allow for the uninterrupted business of Coast RTA, the Board of Directors names its interim GM/CEO in the pendency of a search, identification and hiring of its subsequent GM/CEO, Julie Norton-Dew. The interim GM/CEO shall assume all of the privileges and responsibilities heretofore assigned to the GM/CEO until such time as the successor GM/CEO is identified and hired.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority that the Board of directors approves and adopts the naming of Julie Norton-Dew as its interim General Manager/CEO.

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Requested by: _____
Bernard Silverman, Chairman of the Board

There was a motion and a second to approve the resolution. A voice vote was taken. With seven (7) yeas and one (1) nay, Mr. Ivory Wilson, the resolution carried.

ADJOURNMENT: It was properly moved and seconded that the Board adjourn. A voice vote was taken. No nays being heard, the Board was adjourned.

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